

FRUCHTHENDLER PTA Volunteer Committee Descriptions



ART ENRICHMENT COMMITTEE

Time Frame: All Year

Description/Responsibilities: This committee is comprised of parents who bring fine art lessons and projects to each classroom, as coordinated with the class teacher. A brief lesson is typically presented and the kids are then led through a specific art project. You would be responsible to plan, prep and teach a grade appropriate art lesson weekly or bi-monthly in your child'(s) class. You will work with the teacher on the day and time each week they would like you in their classroom. You will be responsible for requesting, cleaning and returning supplies needed for lessons to the Committee Chair(s). You will be required to attend an art meeting at the beginning of the year with the committee chair(s) to go over the details of the committee. All art parents will also be responsible for submitting a piece of art work for each child for the Annual Art Show.

ROOM PARENT COMMITTEE

Time Frame: All Year

Description/Responsibilities: Each classroom needs parent volunteers to help the teacher organize class activities/celebrations as well as honor and appreciate your teacher throughout the year. You would be responsible for collecting and maintaining class funds (\$20/family) to be used for the celebrations and appreciations through out the year, as well as to plan and budget for the events and items to be purchased and to maintain contact with the classroom parents to keep them informed about upcoming events.

FALL CARNIVAL COMMITTEE

Time Frame: August- October (Fall Carnival is Friday October 18th)

Description/Responsibilities: The Fall Carnival is our biggest event of the year. There are games, activities, vendors, music, obstacle courses, petting zoos, and much more. We need many volunteers to make the carnival successful: Scheduling, Organizing, Planning, Setup, Game Stations, Ticket sales, Cake walk, Clean-up Crew etc. We have many sub committees that work together to pull off this fantastic event.

SPELLING BEE COMMITTEE

Time Frame: Beginning of school year registering, November and January.

Description/Responsibilities: Not to be confused with the Spell-a-Thon. There are two bees, one for grades 3-5 (November), and one for K-2 (January). There are practice sessions during the school day, and the bees are held in the evening, Nov. 19th and Jan. 28th. Volunteers are needed to give spelling bee tests to classrooms, help with practice sessions, and help the evening of each spelling bee.

5TH. GRADE PROMOTION COMMITTEE

Time Frame: All year for fundraising and/or May for specific committee needs

Description/Responsibilities: This committee plans and puts on the Fifth Grade end of the year promotion and events. Year long fundraising will need to be planned and implemented to pay for the promotion activities. The committee typically plans the end of year luncheon, water day, promotion theme, decorations, party, etc.

YEARBOOK COMMITTEE

Time Frame: All year

Description/Responsibilities: Volunteers are needed to be class photographers for the yearbook. You will need to be available to attend field trips, class celebrations and school events to take pictures for the yearbook. Volunteers will also need to collect, organize and submit photos to the Yearbook Chair twice a year. (Dec. 1st and March 1st)

SCIENCE FAIR COMMITTEE

Time Frame: November- February (Science Fair is Feb. 10th & 11th)

Description/Responsibilities: Volunteers are needed to work with the committee chair(s) to help organize the science fair, including project drop off day, recruiting judges, organizing judging night, ordering awards/ ribbons and planning awards night.

ART SHOW COMMITTEE

Time Frame: Jan/Feb and March 10th

Description/Responsibilities: Fruchthendler holds an annual Art Show in the spring, as a way to show off the kids work and help raise funds for the art program. We work with a company, Artome, who frames and displays the students work and parents can then purchase the framed art. Volunteers are needed to prep work to get shipped to the company before the show and then plan, set up and run the Art Show.

CHESS CLUB COMMITTEE

Time Frame: All year- Wednesdays 1:15-3:45pm

Description/Responsibilities: Volunteers to assist with the Chess Club after school throughout the year on Wednesdays. Commitment is year long. Responsibilities: set up; clean up, attendance, any tracking of students, and awards at the end of the year.

VALENTINES DANCE COMMITTEE

Time Frame: January through the night of the Dance-Feb. 7th

Description/Responsibilities: Plan, organize, set up, run and clean up our annual Valentines Dance on Friday Feb. 7th. Will need to get a DJ, sell tickets, decorate, etc.

RODEO BREAKFAST COMMITTEE

Time Frame: January through the Rodeo Breakfast- Wednesday Feb. 19th (Day prior and Early Morning) **Description/Responsibilities:** This annual breakfast event is held the Wednesday before Rodeo Break. It is a PTA sponsored event that is a social breakfast where the teachers and staff cook the pancakes. Volunteers are needed to help with decorating, setting up, purchasing and organizing the food as well as cleanup.

MOVIE NIGHT COMMITTEE

*(this is a new event we are planning in place of the spaghetti dinner to kick off Families helping Families) **Time Frame:** October/November, Movie Night is scheduled for Friday Nov. 8th

Description/Responsibilities: Plan, organize, set up, run and clean up Movie Night on Friday Nov. 8th. Will need to choose a movie, sell tickets/canned food donation, food trucks, decorate, etc.

FAMILY HELPING FAMILIES COMMITTEE

Time Frame: October- December

Description/Responsibilities: This is an annual holiday program in which Fruchthendler sponsors families in need who are not otherwise helped by social agencies. Each classroom is assigned a family to sponsor. A school-wide collection of gifts, and nonperishable food items are organized and delivered to the families. Volunteer jobs: organize gifts, food, and making the actual deliveries to the families. (December)

TEACHER APPRECIATION COMMITTEE

Time Frame: April & May

Description/Responsibilities: The Teacher Appreciation Week committee is responsible for showing gratitude to the teachers and support staff at Fruchthendler during National Teacher Appreciation Week in May. The committee helps plan and coordinate gifts and meals to show the teachers and support staff how much they are valued and appreciated.

SPELL-A-THON

Time Frame: February- March

Description/Responsibilities: This is a PTA fundraiser, which will promote spelling achievement. Volunteers are needed to help organize the event, grade classroom spelling tests, keep track of pledge money and distribute prizes.