

# FRUCHTHENDLER PTA Volunteer Committee Descriptions



# ART ENRICHMENT COMMITTEE

#### Time Frame: All Year

**Description/Responsibilities:** Volunteers are responsible for planning, prepping and teaching grade appropriate art lessons weekly or bi-monthly in your child'(s) class. Volunteers will be asked to attend an art meeting at the beginning of the year with the committee chair(s) to go over the details of the committee. All art parents will also be responsible for submitting a piece of art work for each child for the Annual Art Show.

# **CHESS CLUB COMMITTEE**

#### Time Frame: All year

**Description/Responsibilities:** Volunteers to assist with Chess Club after school. Volunteers are needed to help set-up, clean-up, manage students, and plan end of the year celebration.

#### **ROOM PARENT COMMITTEE**

#### Time Frame: All Year

**Description/Responsibilities:** Each classroom needs parent volunteers to help the teacher organize class activities/celebrations as well as honor and appreciate your teacher throughout the year. You would be responsible for collecting and maintaining class funds (\$25 per family) to be used for the celebrations and classroom activities. As well as to plan and budget for the events and items to be purchased and to maintain contact with the classroom parents to keep them informed.

#### YEARBOOK COMMITTEE

#### Time Frame: All year

**Description/Responsibilities:** Volunteers are needed to be class photographers for the yearbook. It's best if you are available to attend field trips, class celebrations and school events to take pictures of your child's class for the yearbook. Volunteers will also need to collect, organize and submit photos to the Yearbook Chair twice a year. (Nov. 1st and Feb. 15th) Also, in need of 2-3 parent volunteers to be available for school picture days and to take pictures throughout out the year of all school events.

#### **5TH GRADE PROMOTION COMMITTEE**

Time Frame: All year for fundraising and/or May for specific committee needs

**Description/Responsibilities:** This committee plans and puts on the Fifth Grade end of the year promotion and events. Year long fundraising will need to be planned and implemented to pay for the promotion activities. The committee typically plans the end of year luncheon, water day, promotion theme, decorations, party, etc.

#### **BOOK FAIR COMMITTEE**

Time Frame: November 5th-12th, March 2nd-10th, May 11th-13th

**Description/Responsibilities:** We hold three book fairs that help raise funds and earn credits to replenish our school library. Volunteers help with set-up, decorating, break down, and working shifts during the book fairs.

#### FALL MOVIE NIGHT COMMITTEE

Time Frame: August through October; Movie Night is October 22nd

**Description/Responsibilities:** Volunteers are needed to plan, organize, set-up, run and clean-up Movie Night. Volunteers will need to select a movie, rent the movie screen, obtain business sponsors, sell tickets, schedule food trucks, purchase popcorn, decorate, and plan intermission activities.

#### SPELL-A-THON COMMITTEE

#### **Time Frame:** October through November

**Description/Responsibilities:** This is a PTA fundraiser, which will promote spelling achievement. Volunteers are needed to help organize the event, grade classroom spelling tests, keep track of pledge money and distribute prizes.

# FAMILY HELPING FAMILIES COMMITTEE

#### Time Frame: October through December

**Description/Responsibilities:** This is an annual holiday program in which Fruchthendler sponsors families in need from a TUSD school. Each grade level is assigned a family to sponsor by purchasing gifts and donating non-perishable food items. Volunteers are needed to organize and wrap gifts, organize food, and deliver all items to the selected school.

# SPELLING BEE COMMITTEE

Time Frame: Registration in August; Spelling Bees in November and January

**Description/Responsibilities:** Not to be confused with the Spell-a-thon. There are two bees, one for grades 3-5 (November), and one for K-2 (January). There are practice sessions during the school day, and the bees are held in the evening in November and January. Volunteers are needed to give spelling bee tests to classrooms, help with practice sessions, and help the evening of each spelling bee.

# SCIENCE FAIR COMMITTEE

# Time Frame: December through February

**Description/Responsibilities:** Volunteers are needed to work with the committee chair(s) to help organize the science fair, including project drop off day, recruiting judges, organizing judging night, ordering awards/ ribbons and planning awards night.

# VALENTINE'S DANCE COMMITTEE

**Time Frame:** January through February; Dance is February 11th **Description/Responsibilities:** Volunteers are needed to plan, organize, set-up, run and clean-up the Valentine's Dance. Volunteers will also need to decorate the cafeteria, sell tickets and monitor the photo booth.

# RODEO BREAKFAST COMMITTEE

Time Frame: January through February; Breakfast is February 23rd

**Description/Responsibilities:** This annual breakfast is held the Wednesday before Rodeo Break. Volunteers are needed to help with decorating, setting up, purchasing and organizing the food, scheduling the cooking with the teachers and staff, scheduling entertainment, as well as cleanup.

# SPRING CARNIVAL COMMITTEE

Time Frame: January through March; Spring Carnival is March 4th

**Description/Responsibilities:** There are games, activities, vendors, music, obstacle courses, petting zoos, and much more. Volunteers are needed for scheduling, organizing, planning, set-up, ticket/food sales, running game booths/activities, etc.

# ART SHOW COMMITTEE

Time Frame: January through March; Art Show is March 10th

**Description/Responsibilities:** Fruchthendler holds an annual Art Show in the spring, as a way to show off the kids work and help raise funds for the art program. Volunteers are needed to prep the artwork before the show and then plan, set-up and run the Art Show.

# \*FRUCHTHENDLER OLYMPICS COMMITTEE\*

# NEW EVENT THIS YEAR

Time Frame: March through April; Olympics held April 29th

**Description/Responsibilities:** Volunteers are needed to help run this NEW school event! The Olympics Committee will need to create and select track and field events for students to participate in. Volunteers are needed to set-up and run individual event stations, schedule food trucks, purchase awards, and clean-up.

# TEACHER APPRECIATION COMMITTEE

# Time Frame: April through May; Appreciation Week is May 2nd-6th

**Description/Responsibilities:** The Teacher Appreciation Week committee is responsible for showing gratitude to the teachers and support staff at Fruchthendler during National Teacher Appreciation Week in May. The committee helps plan and coordinate gifts and meals to show the teachers and support staff how much they are valued and appreciated.